

**MEMORANDUM OF UNDERSTANDING BETWEEN THE PASADENA AREA COMMUNITY COLLEGE DISTRICT AND THE PASADENA CITY COLLEGE FACULTY ASSOCIATION**

**Assignment – Assessment Responsibilities**

The parties to this MOU understand and agree to the following:

1. All faculty members are expected to use the results of the assessment of learning outcomes to inform and improve teaching and learning in accordance to accreditation standards.
  - a. Full-time faculty members are expected to participate in the development and assessment of student learning outcomes and to report the results of class assessments according to mutually agreed upon established procedures.
  - b. Full-time faculty members are expected to participate in the development and submission of Annual Assessment Reports and to integrate results of assessments into Program Review.
  - c. Adjunct faculty members are not responsible for any assessment work unless they receive an explicit written request from their respective Dean asking them to assess the SLO and to report the results. In these cases, an adjunct faculty member shall be paid \$100.00 per course to administer the SLO assessment and to submit the “Assessment Report Form” (attached). If the assessment and associated scoring rubric do not exist for a particular course SLO, the adjunct faculty member shall be paid an additional \$250.00 per course to develop the assessment and rubric.
  - d. Requests for payments of stipends will be made to the Dean of Instructional Support at the time the “Assessment Report Form” is submitted.

Signatures of this MOU by designated representatives of the District and PCCFA shall be binding on both parties effective upon execution of this document.

*For the Pasadena Area Community College District:*

\_\_\_\_\_ Date: \_\_\_\_\_  
Dr. Rajen Vurdien  
President / Superintendent

*For the Pasadena City College Faculty Association:*

\_\_\_\_\_ Date: \_\_\_\_\_  
Dr. Julie Kiotas  
President

**FALL 2015 SLO Assessment Results Form**

Instructor: \_\_\_\_\_

Course: \_\_\_\_\_ CRN: \_\_\_\_\_

Student Learning Outcome (SLO) assessed:

Method of Assessment (describe assessment and attach rubric if available):

Total Students Assessed: \_\_\_\_\_

Summary Table of Assessment Results (indicate number of students scoring in each category)

	<i>Mastery</i>	<i>Accomplished</i>	<i>Adequate</i>	<i>Developing</i>	<i>Inadequate</i>
	4	3	2	1	0
<i>Number of Students</i>					

What do you think was helpful in supporting the students who succeeded on this SLO (Accomplished or Mastery).

What factors may have influenced the students who scored poorly on this SLO (Inadequate or Developing)?

What suggestions would you recommend to help more students achieve success with this SLO?